

QUESTIONS AND ANSWERS # 4
Request for Proposals
Energy Technical Services Provider
For the Maryland Energy Administration
PROJECT NO. DEXR3400002
May 17, 2013

Ladies/Gentlemen:

This List of Questions and Answers #4, questions #22 through 23, is being issued to clarify certain information contained in the above named RFP. The statements and interpretations of Contract requirements which are stated in the following questions of potential Offerors, are not binding on the State, unless the State expressly amends the RFP. Nothing in the State's responses to these questions is to be construed as agreement to or acceptance by the State of any statement or interpretation on the part of the vendor asking the question as to what the contract does or does not require. However, if from a particular vendor question(s), it seems as if the vendor has misinterpreted RFP wording referenced in a question, the State's response typically will point out the misinterpretation as part of the answer to the question.

22. The RFP has specific requirements on the format and order of our submission. However, some of it seems to be conflicting.

For example, Section 3.4.2 (additional required technical submissions) is placed before the title page, but the RFP directs us to start our proposal with the title page. Next, 3.4.2 includes the conflict of interest section. However, that section is also listed in section 2 of the RFP. The RFP clearly instructs us to include section 2 items under 3.4.7. Can you offer guidance on where 3.4.2 should be placed in general? And specifically does conflict of interest discussion go in 3.4.2 or 3.4.7?

STATE RESPONSE:

Volume I consists of several elements. The instructions direct Offerors to prepare a transmittal letter (3.4.1) and then complete additional documents (3.4.2) before its technical proposal. The technical proposal consists of the various sections outlined in 3.4.3 through 3.4.11. For repetitive information that may be requested within Sections 3.4.3 through 3.4.11, Offerors may refer to the appropriate section and page number where duplicate material request can be found. Therefore, the Conflict of Interest document should be included in Section 3.4.2.

23. Can you clarify whether Attachment L, the Investments Activities in Iran List, is required with the proposal submission?

STATE RESPONSE:

While Section 1.3.4 of the RFP stated that that Attachment L must be provided along with the signed contract, MEA is also willing to accept Attachment L with the proposal submission.

Should you require clarification of the information provided, please contact me via e-mail or (410) 260-7752 as soon as possible.

Date Issued: May 17, 2013

By: _____
Maria Ulrich
Procurement Officer